

Date:- 10.07.18

## TQAC Meeting

The committee scrutinised the PBAS Proforma (iduly filled in) of Sri Kartick Ch. Dey for his CAS from stage 2 to stage 3 on this day.

Members Present:-

- 1) Chandana Dutta @atta 10-7-18
- 2) Dilip Maji @ 10/7/2018

Dutta  
10.7.18  
COORDINATOR  
Steering Committee, NAAC  
APC Roy Govt. College, Siliguri

Date :- 23.07.18

## IGAC Meeting

The committee today scrutinised the PBAS Proforma of Sri Sougata Ghosh for career advancement from stage 2 to stage 3.

Members present :-

1. Chandana Dutta. *Dutta 23-7-18*
2. Dilip Maji *(u) 23/7/18*
3. Bana Chakrabarti *Bana 23.7.18*
4. Koushik Dan.

Ext. Member:

*(u) 23.07.18*

Dr. S.M. Rakibuz Zaman  
Officer-in-Charge  
Banarhat Kartik Oraon Hindi Govt. College  
Banarhat, Jalpaiguri

*Dutta*  
23-7-18

*(u) 23/7/18*  
Officer in-Charge  
A. P. C. ROY GOVT. COLLEGE  
Siliguri

**COORDINATOR**  
Steering Committee, NAAC  
APC Roy Govt. College, Siliguri

## IGAC Meeting

Date: 25.07.18

The committee today scrutinised the PBAS proforma duly filled in of Dr. Sonalidebengupta for her CAS from stage 3 to Associate Professor.

Members present :-

- 1) Chandana Dutta *Dutta 25-7-18*
- 2) Dilip Maji *(u) 25/7/2018*

*Dutta*  
25.7.18

**COORDINATOR**  
Steering Committee, NAAC  
APC Roy Govt. College, Siliguri



Date: 10.08.18.

## JGAC Meeting

The committee today scrutinised the PBAS Profenna of Nabanita Paul for her career advancement from Assistant Professor stage 2 to stage 3

### Members Present:

1. Chandana Dutta Quita 10.8.18.
2. Dilip Maji (A) 10/8/18
3. Koushik Dan.
4. ~~Shashank Kumar~~ Jana Chakrabarti Infalini 10.08.18

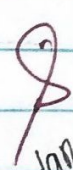
Quita  
10.8.18

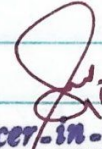
**COORDINATOR**  
**Steering Committee, NAAC**  
**APC Roy Govt. College, Siliguri**

10/08/18  
**Officer-in-Charge**  
**A. P. C. ROY GOVT. COLLEGE**  
**Siliguri**

Date: 16-08-2018

In the presence of all members of Teachers' Council, it was decided that Dr. Dilip Maji, Associate Professor in Chemistry will act as the Co-ordinator of IGAE of A.P.C Roy Govt. College, Siliguri on and from 16.08.2018.

  
Chandana Dutta, Associate Prof.  
Dept. of Mathematics

  
16/08/18  
Officer-in-Charge  
A. P. C. ROY GOVT. COLLEGE  
Siliguri

Dr. Mayukh  
Sarkar





ಕರ್ನಾಟಕ ಪ್ರೌಢಶಿಕ್ಷಣ ಸರ್ಕಾರದ ಕಛೇರಿ

ಮಂಡಲ ಕಛೇರಿ, ಮೈಸೂರು, ತಿರುಪತಿ ಕಛೇರಿ

ಶಿಕ್ಷಣ ಇಲಾಖೆ

ಪುಸ್ತಕ ಕ್ರಮ: 142-2018/2019

ಇ-ಮೇಲ್: [spc@karnataka.gov](mailto:spc@karnataka.gov)

[spc.karnataka.gov](http://spc.karnataka.gov)

ವಿಜ್ಞಾನ: 142-2018/2019

ಆದೇಶ: 142/2018/2019


ದಿನ: 12/08/2018

## NOTICE

A meeting of the Internal Quality Assurance Cell will be held on 14<sup>th</sup> August, 2018 at 2.00pm in the IQAC room. All members of the cell are requested to attend the meeting.

### Agenda

1. Discussion about enhancement of academic flexibility in the teaching-learning process.
2. Miscellaneous/ matters arising.

  
DR. SULAP MANI  
Coordinator  
Steering Committee, NAAC  
A.P.C. Govt. College

COORDINATOR  
Steering Committee, NAAC  
A.P.C. Govt. College, Mysuru

  
DR. NARAYANA LAKSHMI  
OFFICER IN CHARGE  
A.P.C. Govt. College

OFFICER IN CHARGE  
A.P.C. Govt. College  
Mysuru

Resolution:-

28.08.18

① It has been resolved that atleast two value added courses of two certificate courses should be introduced to enhance the academic flexibility.

② PBAS of Saugata Ghosh, Anjan Das to be checked for their CAS promotion under CAS.

Members present:-

- ① Dr. Dilip Maji
- ② Swarna Cheloi
- ③ Jana Chakrabarti





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CIRCULAR: APCRGC/IQAC\_NAAC/5/2018

DATE: 17/12/2018

NOTICE

This is to inform all the faculties that a meeting will be held on 20/12/2018 at 5:30 p.m. (venue: IQAC office) to discuss about the modality of student data collection regarding NAAC-related issues. All the faculty members are requested to attend the meeting positively.

(u) 17-12-2018

DR. DILIP MAJI  
Coordinator,  
NAAC Steering Committee  
APC Roy Govt. College

(Signature) 17/12/2018

DR. MAYUKH SARKER  
OFFICER IN CHARGE  
APC Roy Govt. College

Officer in Charge  
APC Roy Govt. College  
Siliguri

**COORDINATOR**  
Steering Committee, NAAC  
APC Roy Govt. College, Siliguri

20/12/2018

A meeting of Student data collection Sub Committee of NAAC Committee is held on 20/12/18 at 5:30 pm. to discuss about the modality of data collection.

### Members present -

1. Saugata Chosh
2. ~~Pratibha Gupta~~
3. Haren Roy
4. Subrata Saha
5. Habtu Bann
6. Rajdeep Saha
7. Sajal Basak
8. Rakhi Chakraborty
9. Abhinava Majumdar
10. Anindya ~~Chakraborty~~
11. Akash Choudhury ~~Chakraborty~~
12. Mantra ~~Chakraborty~~

### Minutes of the meeting:

1. Modality was determined
2. Forms for data collection were distributed
3. Registration data for the yr. 2018-19, 2017-18, 2016-17, 2015 have been mailed



**Resolution as per the notice dated 20/12/2018**

Date: 20/12/2018

1. Student data for each department has to be prepared by respective head of the department in prescribed format.
2. The members of the student data collection subcommittee will collect the concerned data from each department by 2<sup>nd</sup> January, 2019.

  
20/12/2018

**DR. DILIP MAJI**  
Coordinator,  
NAAC Steering Committee  
APC Roy Govt. College

**COORDINATOR**  
Steering Committee, NAAC  
APC Roy Govt. College, Siliguri

  
20/12/18

**DR. MAYUKH SARKER**  
OFFICER IN CHARGE  
APC Roy Govt. College

Officer in-charge  
A.P.C.R Govt. College  
Siliguri





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NAAC E-mail: [naac.apcrgc@gmail.com](mailto:naac.apcrgc@gmail.com)

E-mail: [apcrgc@gmail.com](mailto:apcrgc@gmail.com)  
Website: [www.apcrgc.org](http://www.apcrgc.org)

APCRGC/LIB/1/2019

DATE: 02/01/2019

## NOTICE

A meeting of LIBRARY INFORMATION SUB-COMMITTEE will be held on 04/01/2019 at 3.00 pm in the LIBRARY ROOM to discuss the the following (for proposed NAAC assessment of our college):

Agenda:

- (i) Departmental Library Issue.
- (ii) Miscellaneous.

All concerned members are requested to attain the meeting positively.

*P. Parai*  
02/01/2019

PULAKESH PARAI

(Convener & in-charge of DL, Bot)

LIBRARY INFORMATION SUB-COMMITTEE, NAAC STEERING COMMITTEE, NAAC

*(Signature)* 2/1/2019  
DR. DILIP MAJI  
Coordinator

*(Signature)* 02/01/19  
Officer-in-Charge  
APC Roy Govt. College

Copy:

Officer-in-Charge  
A. P. C. ROY GOVT COLLEGE  
Siliguri

1.	Dr. Sk. Abdul Gani (Jt. Convener)
2.	Dr. Debjani Sarkar (Jt. Convener)
3.	Prof. Pampa Sarkar (Incharge of DL, Chem.)
4.	Prof. Subrata Mukhopadhyay (Incharge of DL, Math.)
5.	Prof. Resha Barman (Incharge of DL, Eng.)
6.	Dr. Tabesum Begam (Incharge of DL, Pol. Sc.)
7.	Prof. Bapi Dutta (Incharge of DL, Beng.)
8.	Prof. Humayun Rashid (Incharge of DL, Com. Sc.)
9.	Prof. Akash Chowdhury (Incharge of DL, Zoo.)
10.	Prof. Soumya Mukherjee (Incharge of DL, Phy.)
11.	Prof. Diwas Dukpa (Incharge of DL, Eco.)
12.	Prof. Rajdip Sunar (Incharge of DL, Soc.)
13.	Prof. Biswajyoti Roy (TCS.)
14.	Librarian & Asst. Librarian



Meeting of Library Information Sub-committee on 4<sup>th</sup> Jan 2019

Ref: APCRHC/KIB/1/2019 (Notia)

Date: 02/01/2019

Members Present

1. ~~John~~ 04/01/19
2. ~~Pankaj~~ 04/01/2019
3. ~~Began~~ 04/01/2019
4. ~~Bank~~ 04.01.19
5. Dilyani Sarkar
6. ~~Das~~ Datta: 04/01/2019.
7. Tanmay Deb 04/01/2019
8. Subhrajit Sarkar
9. Pampa Sarkar 04/01/2019
10. Asha Bera: 04/1/2019
11. Sanjit Kumar Bandy 4/1/19
12. Kar 4/1/19
13. -

\* Resolutions taken in the meeting are follows: -

1. The teachers in charge of Departmental Libraries are suggested to discuss with their respective Departments for setting up/extend during the Dept. Seminal Library.
2. Each Depart is to provide a list of books required for Seminal Library to the Librarian.
3. The issue register is to be kept upto date.
4. Almirah will be supplied from the office of the Principal as per requisition of the Dept.



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Website: [www.apcrgc.org](http://www.apcrgc.org)

CIRCULAR: APCRGC/IQAC\_NAAC/6/2019

DATE: 09/01/2019

**NOTICE**

This is to inform that an emergency meeting will be held on 10/01/2019 at 5:30 p.m. (venue: IQAC office) to discuss the different issues for NAAC assessment work of the college. All the IQAC members and the student data collection subcommittee members are requested to attend the meeting positively.

09/01/2019

DR. DILIP MAJI  
Coordinator,  
NAAC Steering Committee  
APC Roy Govt. College

COORDINATOR  
Steering Committee, NAAC  
APC Roy Govt. College, Siliguri

09/01/2019

DR. MAYUKH SARKER  
OFFICER IN CHARGE  
APC Roy Govt. College

Officer in Charge  
APC Roy Govt. College  
Siliguri



10/1/2019

A meeting of student data collection sub-committee of NAAC committee is held on 10/01/19 at 5:00 pm to discuss about the advancement of the work.

Members present:—

1. Saugata Ghosh
2. Tapaswita Saha
- 3.
4. Debnath Saha
5. Hashi Praman
6. Rajdeep Saha
7. Sajal Basak
8. Rakhi Chakraborty
9. Akheerupa Majumder
10. Akash Choudhury
11. Mastun Saha
12. Hemanta Paul

Minutes of the meeting:—

1. Data for 1st yr. for the yr 18-19, 17-18, 16-17, 15-16, have been submitted by few dept.
2. Last submission date for 1st yr. has been decided to be 14/1/18.



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CIRCULAR: APCRGC/IQAC\_NAAC/7/2019

DATE: 09/01/2019

### NOTICE

This is to inform that a meeting will be held on 11/01/2019 at 5:30 p.m. (venue: IQAC office) for NAAC-related issues. All the members of IQAC and student data collection subcommittee are requested to attend the meeting positively.

*(u) 09/01/2019*  
DR. DILIP MAJI  
Coordinator,  
NAAC Steering Committee  
APC Roy Govt. College

**COORDINATOR**  
Steering Committee, NAAC  
APC Roy Govt. College, Siliguri

*09/01/2019*  
DR. MAYUKH SARKER  
OFFICER IN CHARGE  
APC Roy Govt. College

**Officer-in-Charge**  
APC Roy Govt. College  
Siliguri





Meeting of Office Data Collection Sub-Committee, 16/01/2019

Meeting of Office data collection subcommittee held at the office of the Department of Physics, on 16.1.2019 at 2.00 p.m. and continued till 4.30 p.m.

Various agendas regarding the office data collection covered in the meeting. Discussion regarding various kind of formats and methodology of collecting data has been planned. Works have been divided among the different members.

Followings members were present:

1. Kartick Ch. Dey *Kartick Ch. Dey 16.1.19.*
2. Pabitra Saha *Pabitra Saha 16/1/19.*
3. Joyanta Pal *Joyanta Pal 16.1.19*
4. Sunita Lama *Sunita Lama. 16/01/19*
5. Krishnendu Sarkar



# Meeting of Steering Committee

Date: 16/01/2019

## Agenda:

Minutes taken in presence of the members as below:

- ① Students feedback format to be discussed among the student to obtain a preliminary idea on the matter.
- ② Students from other states (ie. State of domicile) → ~~with~~ proper supporting documents have to collect from the office.
- ③ Regarding placement, Scholarship etc. <sup>by ex-students,</sup> relevant documents will be collected by students (outgoing) from the APCLBC Alumni ~~Subs~~. It is also discussed in the meeting that ex-students of respective departments will take responsibility totally for data collection.
- ④ Wheel chair to be purchased <sup>by</sup> ~~with~~ the discussion with OLC.

Members present in the NAAC steering committee meeting :-

- ① Dr. Mayukh Sarker, OLC ~~16/1/19~~
- ② Dr. Dilip Maji ~~16/1/19~~
- ③ Prof. Kartick ch. Dey ~~16/1/19~~
- ④ Prof. Sangata Ghosh ~~16/1/19~~
- ⑤ Prof. Pulakesh Parai ~~16/1/19~~
- ⑥ Prof. Kanishk Sen ~~16/1/19~~



Meeting No. 1.

Date. 16.01.2019.

A meeting of Beautification Sub-committee held today in the meeting room of A.P.C. Roy Govt. College on the beautification agenda.

Following members are present today.

Signature

1. Siswajyoti Roy
2. Begun 16/1/19
3. R 16-01-19.
4. Sangata Chosh 16/1/19
5. Buty 16/01/19.
6. ~~Pratik~~ 16.01.19
7. P 16/01/19.



## BEAUTIFICATION SUB-COMMITTEE.

## Meeting Resolution :-

- 1) College premises should be neat and clean.
- 2) College surroundings should be cleaned.
- 3) Instruction board for awareness like :
  - a) No smoking.
  - b) Plastic free zone.
  - c) college mapping board (already discussed in T.E. Meeting).
  - d) cycle stand board.
  - e) Direction Board (Library, Principal's office, Departments)
  - f) Tree plantation by NSS Unit.
  - g) Department wise ~~board~~ name plate.
  - h) All the ~~toilet~~ <sup>bad</sup> and ~~toilet~~ lavatories should be cleaned, and odour free.
  - i) Anti Ragging banner.
  - j) Teesta Stock women ~~harassment~~ <sup>harassment</sup> banner.
  - k) NSS wall magazine (board).
  - l) Fire extinguisher.
  - m) Keep silence.
  - n) College gate decorated with proper hoarding.
  - o) Thorough cleaning of water tanks and water purifier.
  - p) Boundary wall should be <sup>cleaned and</sup> coloured.
  - q) 11 boards for 11 wall magazine.

Other issues should be discussed in the next meeting.

Begam  
16/01/19  
Jl. Convener.

(P) Biswajit Raj  
16.01.19. Convener  
Jt. Convener

AcharyaPrafulla  
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Website: [www.apcrgc.org](http://www.apcrgc.org)

CIRCULAR: APCRGC/NAAC/5/2019

DATE: 01/02/2019

## **NOTICE**

An urgent meeting of NAAC STEERING COMMITTEE WITH Student data collection committee will be held today (01/02/19) at 4:15 pm in the ROOM no 321(Chemistry smart class room).

All concerned members and OIC are requested to attain the meeting positively.

(u) 1/2/2019

DR. DILIP MAJI  
Coordinator  
STEERING COMMITTEE, NAAC

COORDINATOR  
Steering Committee, NAAC  
APC Roy Govt. College, Siliguri

Officer-in-Charge  
APC Roy Govt. College

Officer-in-Charge  
A.P.C.R Govt College  
Siliguri



## Resolution:

1. The Enrolment student - means the no. of students which is sent to university (NBU) for registration. This may be reduced if some of admitted students do not agree to register themselves.

Current yr. (18-19) Students: Male = 132, Female = 121, Total = 253 (Sent List)

$$\begin{aligned} \checkmark \text{Expected students} &= 11 \times 32 = 352 & \Rightarrow 245 \text{ (registered)} \\ \checkmark \text{Diff. (Less)} &= (352 - 243) = 109 & \Rightarrow 243 \text{ (appears in exam)} \end{aligned}$$

2. Reason for less no. of students from expected:  $\rightarrow$  drop out

- d) Also due to increase of online admission cycles.
- a) Students leave institute after admission
  - b) Category (SC/ST/OB) list exhausted i.e. not found any std. to admit.
  - c) Two new dept. (sociology & Pol. Sc) open lately & not well informed for admission in due courses.

- \*3. A review of student data with AISHE data uploaded previously will be done & necessary measures will be taken to minimize the discrepancies.

## Signature of members present in the meeting:

- 1) ~~Signature~~ 31/01/19 (DR. MAYUKH SARKER, OIC)
- 2) ~~Signature~~ 1/2/2019 (DR. DILIP MAJI, Coordinator, Steering Comm., NAAC)
- 3) ~~Signature~~ 11/2/2019 (PROF. SWAPNA CHHETRI)
- 4) ~~Signature~~ Gupta 1.2.19 (DR. CHANDANA DUTTA)
- 5) ~~Signature~~ 01.2.19 (DR. SKA. GANI)
- 6) Sangata Choshij 1/2/19 (PROF. SAUGATA GHOSH)
- 7) ~~Signature~~ 01/02/2019 (PROF. PULAKESH PARAI)
- 8) ~~Signature~~ 01-2-19 (PROF. SHRISHNU KUMAR KUNDU)
- 9) ~~Signature~~ 01.02.2019 (PROF. SAJAL BASAK)
- 10) Abhirupa Majumder 01/01/19 (Prof. ABHIRUPA MAJUMDER)
- 11) Hrishu Banerjee 01/02/19 (Hrishu Banerjee)
- 12) Divas dukpa. 01/02/19 (Prof. DIWAS DUKPA)
- 13) Yashowika Subba 01/02/19 (PROF. YASHOWIKA SUBBA)
- 14) Debnath Saha 01/02/19 (DEBNATH SAHA)
- 15) Meghla Banerjee (MEGHLA BANERJEE), office-data
- 16) Pabitra Saha (PABITRA SAHA) Entry operator



## Important Notes (from meeting dt. 1.02.2019)

✓ Enrolment students — means the no. of students whose names are sent to university (NBU) for registration.

→ These no. of students may be ~~be~~ reduced when some of students do not agree for registration i.e. registered students (by NBU) < the no. of students list sent to university.

Current students :	Male	Female	Total	Year
2018-19 sending list	132	121	253	Sem-1
" Actual Student : (expected)	32 x 11		⇒ 352	Sem-1
" No. of registered student			⇒ 245	Sem-1
" no. of student appear in Exam in Sem-1			= 243	Sem-1
" Total no of students not present from expected no. of students : $(352 - 243) =$			$(109)$	

✓ criteria : 2.1.2 (no. of actual student admitted) → Obs. naac. manual.





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Alumni E-mail: [apcrgc.alumni@gmail.com](mailto:apcrgc.alumni@gmail.com)


CIRCULAR: APCRGC/NAAC/6/2019

DATE: 01/02/2019

## NOTICE

A meeting will be held next in between NAAC STEERING COMMITTEE and office staff members on next Monday (04/02/19) in the Principal office at 4:10 pm.


All concerned members, Dr Pabitra Saha and data entry operators are requested to attend the said meeting positively.

 1/2/2019

**DR. DILIP MAJI**  
Coordinator

STEERING COMMITTEE NAAC  
APC Roy Govt. College, Siliguri  
COORDINATOR

COORDINATOR  
Steering Committee, NAAC  
APC Roy Govt. College, Siliguri

  
Officer-in-Charge  
APC Roy Govt. College

Officer-in-Charge  
APC Roy Govt. College  
Siliguri

## Resolution:

Place: OIC Chamber Date: 04/02/19

- ① All bills must be arranged (financial year wise) serially in the Aministrak(s) indicating proper index/serial code and stick tag(s) on each cases to locate file/doct(s) easily in the office.
- ② As per discussion in this meeting, the following professors will be involved for the assigned works (mentioned below) for NAAC-Assessment, 2018-19:

# (i) Office-Admission file arrangement: This will be done by searching Admission files from the office by allotted teacher(s) + office staff(s) and must be completed within 2 days (i.e. within 6<sup>th</sup> Feb).

on 5/2/2019  $\Rightarrow$  Y. Subba, Abhirupa, Divas + Krishnendu Sarker,  
(12-30pm onwards) Meghla Banerjee + Thimli Bhatt. + P. Parai

on 06/02/2019  $\Rightarrow$  S. Mukhopadhyay (Malk), S. Lama, T. Begam + Krishnendu Sarker + Meghla Banerjee + Thimli Bhatt. + K. C. Dey.

\* Admission related (Forms) for 2015-16 missing in the office (covered KED + BR).

(ii) Scholarship (Forms) Application: (to file up yearwise & categorical)

on 5/2 & 6/2/2019  $\Rightarrow$  proper documentation of Appl. form needed.

Resha + Kriti + Hablu  $\Rightarrow$  complete within 6/2/2019

(iii) Fund/Allotment(s) [State Plan & Others]: [2013-14, F.Y. 2014-15, 15-16, 16-17, 18-19]  
Dept wise & yearwise allotment(s) with documents needed.  
Prof. P. Saha is already got some documents from OIC but needed more documents (hard copy) as not yet not completed.  
on 5/2 & 6/2/2019  $\Rightarrow$  Prof. P. Saha (20) + Prof. S. Basak (Phy).

(iv) C.C.L, M.L, Mat.L, Special L.:

on 5/2 & 6/2/2019  $\Rightarrow$  Prof. Nina Singh Roy & Prof. Pampa Sarker.

will take care on the matter, collect and file up papers in the file(s) with the discussion (OIC).

(v) Police Verification Report:

A file is already maintaining in the office (by Onmit Lepcha, LDC) but not documented properly. From now it should be maintained properly.

on 5/2/19 & 6/2/19  $\Rightarrow$  Prof. Sonaya Mukh. + Onmit Lepcha.

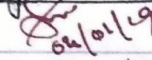
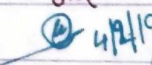
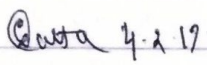
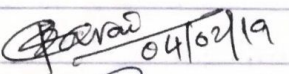

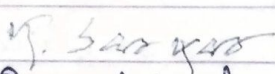
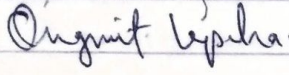
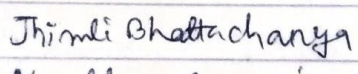
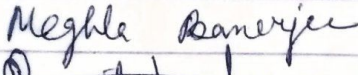

Contd  $\rightarrow$  (PTO).



→ Contd. (Resolution of meeting of NAAC Steering Committ held on 04/02/19)

- (vi) CAS - Related Documentation (Incl. in Ph.D/M.Phil + Fixation/OP/RC):  
on 5/2 & 6/2/19 → • All documents regarding CAS (Office copy) will be maintained by IQAC. Only the CAS order copy will be handed over to the Principal/OC (Principal copy).  
• Prof. A. Das (Phys) + Prof. J. Pal (Math) → Advisor Prof. C. Saha (Math).  
• For arrangement & documentation (within 6/2/2019)

Signature of members present:

- 1)  04/02/19 (Dr. M. Sarker, OIC)
- 2)  4/2/19 (Dr. D. Maji, Co-ordinator, NAAC)
- 3) . (Dr. S. K. A. Gani)
- 4) . (Prof. S. Chhetri)
- 5)  4.2.19 (Prof. C. Saha)
- 6) . (Prof. J. Chakrabarti)
- 7) . (Prof. S. Ghosh)
- 8)  04/02/19 (Prof. P. Parai)
- 9)  4.2.19 (Prof. S. K. Kundu)
- 10) . (Prof. P. Saha)
- 11)  J. Sarker (Krishnendu Sarker)
- 12)  Dimple Lepcha (Dimple Lepcha, LDC)
- 13) . (Rubina Tamang, LDC)
- 14)  Thimli Bhattacharya (Thimli Bhattacharya, DEO/Webel)
- 15)  Meghla Banerjee (Meghla Banerjee, DEO/Webel)
- 16)  Dimple Lepcha (Dimple Lepcha)

A Meeting of NAAC Steering Committee  
profile 2  
is held today for discussion of Criteria-2.


## Resolution taken

comparing Jyoti College, Kerala, Prizee's Govt Coll, MUC Coll.

① Budwan, Kalyani Mahavidyalaya (Academic Informatics, Current yr)

1. ~~criteria~~ for student strength, the total no. of students of SC/ST/OBC is counted by birth and actual students admitted from reserve categories is counted from co quota.  
This is taken from Jyoti College, Kerala.
2. Registered list of student may be received from univ. (ABU) or for last five years or a list may be prepared by college to be verified by DoSV (ABU)
3. Results of yearwise for last five years may be received from State university (ABU)

## Signature

1. DR DILIP MAJI Coordinator, 

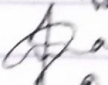
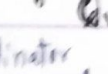

2. SWAPNA CHHETRI

3. DR. JANA CHAKRABORTY

4. DR CHANDANA JUTTA

5. MR KOUSHIK DAN, It coordinator

6. MR SAUGATA GHOSH

 12/02/19  
 Jutta 12.2.19  
 12/2/19

↳ the page may be (41)



AcharyaPrafulla Chandra Roy Government College  
Himachal Bihar, Matigara, Siliguri-734010  
Dist: Darjeeling



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Phone & Fax: +91-0353-2571102

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NAAC E-mail: [naac.aperge@gmail.com](mailto:naac.aperge@gmail.com)  
Website: [www.aperge.org](http://www.aperge.org)

CIRCULAR: APCRGC/NAAC/6/2019

DATE: 14/02/2019

## NOTICE

The following Professors are requested to sent their hard copy ( or copies) of their CAS (In this college) in IQAC cell : *within 20/2/2019*

1. SHRISHNU KR KUNDU
2. NABANITA PAUL
3. DEBNATH SAHA
4. PAMPA SARKAR
5. KARTICK CH. DEY
6. ANJAN DAS
7. SONALI DEY SENGUPTA
8. MAYUKH SARKER
9. SAUGATA GHOSH
10. DEBJANI SARKAR
11. BISWAJYOTI ROY
12. KOUSHIK DAN
13. NINA SHINGH ROY

*(4) 14/2/2019*  
DR. DILIP MAJI  
Coordinator  
STEERING COMMITTEE, NAAC

Co-ordinator  
I Q A C  
APC Roy Govt College  
Siliguri

*f. o. c.*  
*(4) 14/2/2019*  
Officer-in-Charge  
APC Roy Govt. College

Officer-in-Charge  
A. P. C. ROY GOVT. COLLEGE  
Siliguri

Acharya Prafulla Chandra Roy Government College  
Himachal Bihar, Matigara, Siliguri-734010  
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NAAC E-mail: [naac.apergc@gmail.com](mailto:naac.apergc@gmail.com)  
Website: [www.apergc.org](http://www.apergc.org)  
Alumni E-mail: [apcrgc.alumni@gmail.com](mailto:apcrgc.alumni@gmail.com)

CIRCULAR: APCRGC/NAAC/7/2019

DATE: 16/02/2019

## **NOTICE**

This is to inform to all HODs that we were unable to visit for inspection of their requirements submitted on 20<sup>th</sup>. December,2018 (as announced previously) due to **college Sports** and engagements for preparation of **urgent report of NAAC** to send Bikash Bhavan (through OIC).

Hence, the members of Steering Committee will **visit all departments next Tuesday (19.02.2019) at 3.15 pm onwards.** All Head of the departments are requested to cooperate with Steering Committee.

Thanking you.  
Sincerely,

 16/2/2019

**DR. DILIP MAJI**  
Coordinator  
STEERING COMMITTEE, NAAC  
APC Roy Govt. College, Siliguri-734 010

**COORDINATOR**  
Steering Committee, NAAC  
APC Roy Govt. College, Siliguri



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NAAC E-mail: [naac.apcrgc@gmail.com](mailto:naac.apcrgc@gmail.com)  
Website: [www.apcrgc.org](http://www.apcrgc.org)  
Alumni E-mail: [apcrgc.alumni@gmail.com](mailto:apcrgc.alumni@gmail.com)

CIRCULAR: APCRGC/NAAC/8/2019


DATE: 16/02/2019

## **NOTICE**

A meeting will be held in between the members of steering Committee and OIC in the NAAC room at 3-30 pm on next Wednesday (20.02.2019).

All concerned are requested to attend the meeting positively.

Thanking you.  
Sincerely,

 16/2/2019

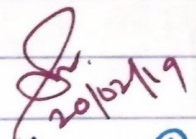
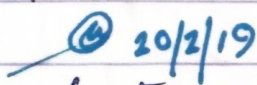
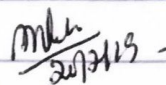
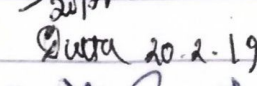
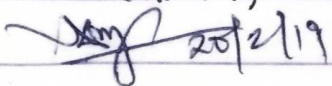
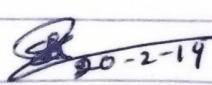
**DR. DILIP MAJI**  
**Coordinator**  
STEERING COMMITTEE, NAAC  
APC Roy Govt. College, Siliguri-734 010

**COORDINATOR**  
**Steering Committee, NAAC**  
**APC Roy Govt. College, Siliguri**

# Resolution:

1. The report of visit of NAAC steering committee to the departments of college (on 19/2/19) is discussed in the meeting & it is resolved that the requirements will be placed in the next TC meeting for pass
2. Criteria (SSR) are discussed
3. ~~the~~ shortage of staff pattern (in com. Sc & Bot) incl. non-teaching staff. (Bot) is discussed. It is resolved that Bot ~~lab~~ lab-staff (~~staff~~) may be used fully for the dept.

## Signature

1. Dr. Mayuk Sarkar, OIC  20/2/19
2. Dr. Dilip Maji, Coordinator  20/2/19
3. Dr. Koushik Dan, Jt. coordinator
4. Dr. SK. Abdul Gani, ~~Coordinator~~
5. Mrs. Swapna Chhetri  20/2/19
6. Dr. Chandana Dutta  20-2-19
7. Mr. Kartick ch. Dey  20/2/19
8. Mr. Saugata Ghosh
9. Dr. Shrishnu Kr. Kundu  20-2-19



Date: 22-02-2019

## IGAC Meeting

The committee today finally checked the duly filled in PBAS Proforma for his CAS from stage 2 to stage 3 (Assistant Professor) of Anjan Das, Dept of Physics.

### Members Present:

- 1) Dr. Dilip Maji (Coordinator) (u) 22/2/2019
- 2) Chandana Dutta @ultra 22.02.19
- 3) Swapna Chhetri
- 4) Jana Chakrabarti @pami 22/02/19

(u) 22/2/2019  
COORDINATOR  
Steering Committee, NAAC  
APC Roy Govt. College, Siliguri

(Signature) 22/02/19  
Officer-in-Charge,  
A.P.C.R. Govt. College  
Siliguri

Date : 26.02.2019

IGAC Meeting

The committee today scrutinised the PBAS proforma finally of Dr. Pabitra Saha, Assistant Professor of Zoology (stage 1) for his CAS from stage 1 to stage 2.

Members Present :-

- 1) Dr. Dilip Maji (Coordinator) (u) 26/2/2019
- 2) Smt. Swapna Chhetri
- 3) Dr. Jana Chakrabarti Chakmi 26/02/19
- 4) Dr. Chandana Dutta Dutta 26.02.2019.

(u) 26/2/2019

**COORDINATOR**  
Steering Committee, NAAC  
APC Roy Govt. College, Siliguri

26/02/19

**Officer-in-Charge**  
APC Roy Govt. College  
Siliguri





GOVERNMENT OF WEST BENGAL  
OFFICE OF THE PRINCIPAL  
APC ROY GOVT. COLLEGE  
HIMACHAL VIHAR, MATIGARA, SILIGURI, DARJEELING  
FAX:0353-2004470 & TEL :0350-2004480 , 2004479  
Website: www.apcrgc.org

NOTICE: APCRGC/33

Dated: 05/03/2019

An emergency meeting with the NAAC Steering Committee members will be held on 07/03/2019 at 1pm at the Principal Office to discuss the following agenda. The members are requested to attend the meeting positively.

Agenda :

1. Reformation of NAAC Steering Committee.
2. Replacement of member in lieu of Dr. S.K. Abdul Gani , convener.
3. Status report of the NAAC related data.
- 4.. Miscellaneous .

*[Handwritten Signature]*  
05/03/19  
Officer-in-Charge  
A.P.C. ROY GOVT. COLLEGE  
Siliguri

Copy To

1. Dr Dilip Maji (Coordinator NAAC Steering Committee)
2. Dr Jana Chakraborty (JT. Coordinator NAAC Steering Committee)
3. Dr. Koushik Dan (JT. Coordinator NAAC Steering Committee)
4. Prof. Swapna Chhetri ( Convener )
5. Prof. Chandana Dutta ( Convener )
6. Prof. Kartick Chandra Dey ( Convener )
7. Prof. Saugata Ghosh ( Convener )
8. Prof. Pulakesh Parai ( Convener )
9. Dr. Shrishnu Kumar Kundu ( Convener )
10. Prof. Biswajyoti Roy ( TCS )

OIC and Members of NAAC Steering Com.Resolutions adopted

1. Prof. N. Singha Roy is being included in NAAC Steering Com. in place of Prof. Sx. Abdul Gani due to transfer of Prof. Gani.
2. Oic discussed and conveyed about meeting held on 25/2/19 at Bikash Bhawan.
3. Regarding accreditation some constraints were identified before oic and he ~~will~~ <sup>has decided</sup> convey them to DPI in written. A copy of the letter is to be forwarded to Inspector of Colleges, NBU.
4. <sup>works related to</sup> Collection of Data and preparation of write up is to be continued without involving monetary expenses. Till date no assurance has been given by DPI office regarding sanctioning of fund for NAAC.
5. Some teaching staff will be included in the diff. criteria committees of NAAC.

The members are: Prof. Nabanita Paul, Prof. Debjani Sarker, Prof. Pabitra Saha, Prof. Rakhi Chakraborty, Prof. Jayanta Paul, Prof. Ujjal Das, Prof. Bapi Dutta, Prof. Tabesum Begam, Prof. Abhirupa Mazumder, Prof. Abriti Sonar, Prof. Rajdeep Sunar, Prof. Rebha Barman.

Members present

1. ~~Prof~~ 7/3/19
2. ~~Prof~~ 7/3/2019
3. ~~Prof~~ 7/2/19
4. ~~Prof~~ 7/3/2019
5. Gupta 7.3.19.
6. Jana Chakraborty 7/3/19.
7. Kartick Ch. Dey 07/03/19.
8. Sangata Chosh 7/3/19.
9. Biswajyoti Roy 7/3/19.



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Website: [www.apergc.org](http://www.apergc.org)  
Alumni E-mail: [apergc.alumni@gmail.com](mailto:apergc.alumni@gmail.com)

CIRCULAR: APCRGC/NAAC/8/2019

DATE: 13/03/2019


## **NOTICE**

This is for information that the following members may be engaged to the respective Criterion as per notice (CIRCULAR: APCRGC/NAAC/7/2019) dt. 07.03.2019.

- |   |   |
|---|---|
| 1 Prof. Nabanita Paul (Chem.): Cr-1     | 7 Prof. Bapi Dutta (Beng.) : Cr-5           |
| 2 Prof. Debjani Sarkar (Zoo.) : Cr-4    | 8 Prof. Tabesum Begam (Pol. Sc.) : Cr-3     |
| 3 Prof. Pabitra Saha (Zoo.) : Cr-1      | 9 Prof. Abhirupa Mazumder (Pol. Sc.) : Cr-6 |
| 4 Prof. Rakhi Chakraborty (Bot.) : Cr-2 | 10 Prof. Abriti Sonar (Eco.) : Cr-7         |
| 5 Prof. Jayanta Paul (Math.) : Cr-2     | 11 Prof. Rajdeep Sunar (Soc.) : Cr-7        |
| 6 Prof. Ujjal Das (Phy.) : Cr-5         | 12 Prof. Resha Barman (Eng.) : Cr-7         |

(Cr = Criterion)

All concerned members (sl. no. : 1-12) are requested to contact their respective **Criterion Convener** for smooth progress of NAAC related works .

  
13/3/2019  
**DR. DILIP MAJI**  
Coordinator  
STEERING COMMITTEE, NAAC  
**COORDINATOR**  
**Steering Committee, NAAC**  
**APC Roy Govt. College, Siliguri**

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Website: [www.apcrgc.org](http://www.apcrgc.org)  
Alumni E-mail: [apcrgc.alumni@gmail.com](mailto:apcrgc.alumni@gmail.com)

---

CIRCULAR: APCRGC/NAAC/9/2019

DATE: 13/03/2019

## **NOTICE**

An emergency meeting will be held tomorrow (14.03.2019) in between the members of NAAC STEERING COMMITTEE at 3.00 pm.

All concerned members and Mr. Rajdeep Sunar are requested to attend the said meeting positively

(e)

13/03/2019

DR. DILIP MAJI  
Coordinator  
STEERING COMMITTEE, NAAC

COORDINATOR  
Steering Committee, NAAC  
APC Roy Govt. College, Siliguri



[Ref. notice: APERGC/NAAC/9/2019 dt 13/03/2019]

Resolution taken in the meeting:

- (i) 2014-15, ~~2015-16~~ Part-I, Part-II significant difference; 3rd year less difference (from AISHE data)
- (ii) 2015-16  $\Rightarrow$  same result as found 2014-15 (from AISHE data)
- (iii) 2016-17  $\Rightarrow$  less differences for all dates (1st, 2nd, 3rd yrs) except 2nd yr Mat
- (iv) Results for all years  $\Rightarrow$  almost same (least variation due to reassessment)
- (v) 2017-18  $\Rightarrow$  that was recently <sup>(uploaded)</sup> sent, matched with AISHE data.
- (vi) Prayer related to re-submission of AISHE data (2014-15, 15-16, 16-17) of Affiliated College (i.e. APCLay Govt. College, here) <sup>will be</sup> sent to NAAC mail tomorrow. Next progression of work will be mainly done on the basis of reply (we have to wait for few days).

Member(s) Present:

- ① Dr. D. Maji (Co-ordinator, NAAC steering commt.)  $\Rightarrow$  14/03/2019
- ② Dr. Jana Chakrabarty (Jt. coordinator, " )  $\Rightarrow$  14/3/19
- ③ Prof. K. Das (Jt. coordinator, " )  $\Rightarrow$  14/03/19
- ④ Prof. Swarna Chhetri (Convener, Criteria-7)  $\Rightarrow$  14/3/19
- ⑤ Prof. C. Datta ( " , Criteria-4)  $\Rightarrow$  14.3.19
- ⑥ Prof. S. Ghosh ( " , Criteria-2)  $\Rightarrow$  14/3/19
- ⑦ Prof. P. Parai ( " , Criteria-2)  $\Rightarrow$  14/03/19
- ⑧ Prof. R. Sunar (AISHE convener)  $\rightarrow$  14/03/19

Acharya Prafulla Chandra Roy Government College  
Himachal Bihar, Matigara, Siliguri-734010  
Dist: Darjeeling



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NAAC E-mail: [naac.apcrgc@gmail.com](mailto:naac.apcrgc@gmail.com)  
Website: [www.apcrgc.org](http://www.apcrgc.org)

Memo No: APCRGC/19/140

DATE: 14/03/2019

To  
The Director,  
National Accreditation and Assessment Council  
Bengaluru

Subject: Prayer related to re-submission of AISHE data of A. P. C. Roy Govt. College (Affiliated)

Sir/ Madam,

We would like to inform you that our Institution is an affiliated college under University of North Bengal, West Bengal. It has completed 8 (Eight) years of existence as a general degree college. We are in a process of preparing for its **NAAC** accreditation.

In this context, we would further like to inform you that, as per norms, during this period we have uploaded data to **All India Survey on Higher Education (AISHE)**. AISHE code of the college is **C-45353**. However, at this preparation stage it has been noticed that data related to students' information are furnished with some erroneous statistics. The mistakes were, however, purely unintentional.

Now, we want to re-submit corrected data for 2014-15, 2015-16 and 2016-17 to avoid further complications that may arise during Data Verification and Validation (**DVV**) process.

We, therefore, earnestly request you to kindly guide us regarding process of rectification and re-submission of AISHE data at your earliest convenience.

Thanking you,  
Sincerely,

**DR. DILIP MAJI**  
Coordinator

STEERING COMMITTEE, NAAC  
APC Roy Govt. College, Siliguri-734 010

**DR. MAYUKH SARKER**  
Officer-in-Charge

APC Roy Govt. College, Siliguri-734 010



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Alumni E-mail: [apcrgc.alumni@gmail.com](mailto:apcrgc.alumni@gmail.com)

60

CIRCULAR: APCRGC/IQAC/NAAC/10/2019

DATE: 09/04/2019

## **NOTICE**

A meeting will be held on 10.04.2019 (Wednesday) in between the members of IQAC committee and OIC in the NAAC room at 3.00 pm.

All concerned are requested to attend the meeting positively.

### Agenda:

1. Discussion on progress of IQAC of college
2. CAS related matter
3. Miscellaneous

DR. DILIP MAJI  
Coordinator  
IQAC

APC Roy Govt. College, Siliguri-734 010

Co-ordinator  
IQAC  
APC Roy Govt College  
Siliguri

DR. MAYUKH SARKER  
Officer-in-Charge

APC Roy Govt. College, Siliguri-734 010

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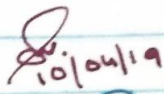




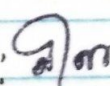
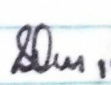
# Resolutions:

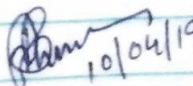
10-04-2019

A meeting of IQAC is held on 10.4.2019 in presence of OIC in the NAAE room at 3.00 pm. It is resolved in the meeting that OIC will send the letters to the two external members of the cell.

The following resolutions are also taken.

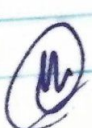
- 1) The checking of classes allotted and taken in the PBAS will be done from the self-appraisal of the incumbent duly signed by OIC.
  - 2) The PBAS regarding old system (upto 6.12.17) must be submitted within 30th April, 2019.
  - 3) The PBAS from 7.12.17 onwards must be submitted regularly (Session wise) or (Year wise) within 15th July of every year.
  - 4) Teachers whose CAS due within the year 2021 are asked to submit the personal data (leave statement with doc, Re, OP etc)
- Members Present:

1. Dr. Mayukh Sarker (OIC) :  10/04/19
2. Dr. Dilip Maji, Coordinator :  10.4.2019
3. Ms. Swapna Chhetri, Member :  10/4/2019
4. Dr. Chandana Dutta, "  10.4.19.
5. ~~Dr. Mrida~~ Jana Chakrabarti, "  10/04/19
6. Ms. Nina Singh Roy, member :  10/08/19
7. Dr. Sonali De (Sengupta) " :  10/04/19

External Members:  10/04/19

\*\* For preparation of teachers data bank.

- 5) CAS file of K.C. Dey will be checked by the committee for his CAS (Stage 3 to Associate Professor stage 4)

 10/4/2019  
Co-ordinator  
IQAC  
APC Roy Govt College  
Siliguri

Dr. S. M. Habib Zaman  
Charge  
APC Roy Govt College  
Siliguri



Acharya Prafulla Chandra Roy Government College  
Himachal Bihar, Matigara, Siliguri-734010  
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Website: [www.apcrgc.org](http://www.apcrgc.org)

Alumni E-mail: [apcrgc.alumni@gmail.com](mailto:apcrgc.alumni@gmail.com)

CIRCULAR: APCRGC/IQAC/NAAC/19/2019

DATE: 30/04/2019

## **NOTICE**

An urgent meeting will be held today at 3.00 pm in between the members of IQAC committee in the NAAC room.

All concerned are requested to attend the meeting positively.

### Agenda:

1. CAS related matter
2. Miscellaneous

DR. DILIP MAJI  
Coordinator

I Q A C

APC Roy Govt. College, Siliguri-734 010

Co-ordinator

I Q A C

APC Roy Govt College  
Siliguri



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Website: [www.apcrgc.org](http://www.apcrgc.org)

**REPORTS ON THE QUALITY INITIATIVES UNDERTAKEN BY INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**Action taken report (IQAC) for different meeting minutes**

Session: 2018-2019 (01/07/2018 to 30/06/2019)

**Action taken report of the notice dated 10/10/18**

1. Students Data Collection sub-committee has been formed by the NAAC Steering Committee to collect data for the purpose of NAAC assessment work of college and the convener of the committee is supplied with the data proforma.

**Action taken report of the notice dated 05/12/18**

1. Individual teacher's profile data were collected in connection with NAAC.
2. The progress report regarding the collection of students' data was submitted to the coordinator of NAAC steering Committee.

**Action taken report of the notice dated 14/12/18**

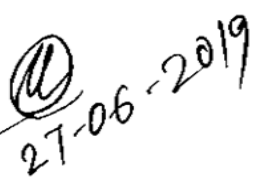
1. A NAAC progress report was handed over to OIC.
2. NAAC steering committee members visited different departments and collected the information for departmental progress.
3. An estimation related to renovation, reconstruction, beautification was prepared for budget.

**Action taken report of the notice dated 17/12/18**


The modality of student data collection was determined.

**Action taken report of the notice dated 02/01/19**

Departmental seminar libraries were renovated. The list of books was provided to the in charge seminar librarian and the almirahs for each department were supplied from the office.

  
27-06-2019  
DR. DILIP MAJI  
Coordinator,  
NAAC Steering Committee  
APC Roy Govt. College

Date: 27/06/2019  
COORDINATOR  
Steering Committee, NAAC  
APC Roy Govt. College, Siliguri

  
27/06/2019  
DR. MAYUKH SARKER  
OFFICER IN CHARGE  
APC Roy Govt. College  
Date-27/06/2019

Office-In-Charge  
APC Roy Govt. College  
Siliguri





**Acharya Prafulla Chandra Roy Government College**  
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**Website: [www.apcrgc.org](http://www.apcrgc.org)**

**Action taken report of the notice dated 09/01/19**

The progress of the work related to student data collection was discussed and on the basis of discussion Student data was collected in that time period.

**Action taken report of the notice dated 10/01/19**

The Purchase list for books was prepared and required almirahs were distributed accordingly.

**Action taken report of the notice dated 16/01/19**

The format for student feedback form was discussed and collected. Student domicile certificates were collected from the office.

**Action taken report of the notice dated 01/02/19**

Review of student data collection and related progress work was done. A meeting was held between NAAC steering committee and office staff members related to the arrangement of all the official bills and those were collected accordingly.

**Action taken report of the notice dated 14/02/19**

Documents (hard copies) related to CAS of the following professors (Shrishnu kr Kundu, Nabanita Paul, Debnath Saha, Pampa Sarkar, Kartick ch. Dey, Anjan Das, Sonali dey Sengupta, Mayukh Sarker, Saugata Ghosh, Debjani Sarkar, Biswajyoti Roy, Koushik Dan, Nina Singh Roy) were collected.

**Action taken report of the notice dated 16/02/19**

The report of departmental visit of NAAC steering Committee was discussed and resolved.

**Action taken report of the notice dated 07/03/19**

Prof. Nina Singh Roy was included in the steering committee as the convener for criterion 6.

**Action taken report of the notice dated 13/03/19**

Prayer related to resubmission of AISHE data of APCRGC was sent to NAAC committee.

**Signature**  
**Dr. Dilip Maji**  
**Coordinator,**  
**NAAC Steering Committee**  
**A.P.C Roy Govt. College**  
**Date: 27/06/2019**

**COORDINATOR**  
**Steering Committee, NAAC**  
**APC Roy Govt. College, Siliguri**

**Signature**  
**Dr. Mayukh Sarker**  
**Officer-in-Charge,**  
**A.P.C Roy Govt. College**  
**Date: 27/06/2019**

**Officer In-Charge**  
**A.P.C.R.Govt. College**  
**Siliguri**



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**ANNEXURE-1: LIST OF RC, OP, FDP, AND OTHER PROGRAMMES  
ATTENDED BY THE FACULTY MEMBERS**

**YEAR (2018-19)**

Year	Name of the participant	Designation	Title of the FDP /MDP/ professional development / administrative training program	Dates (from-to) (DD- MM-YYYY)
2018-19	SUBRATA MUKHERJEE	Assistant Professor	RC in MATHEMATICS	(07/12/18-27/12/18)
2018-19	MAYUKH SARKER	Associate Professor	RC IN TEA SCIENCE	(14/11/18 – 04/12/18)
2018-19	DEBJANI SARKAR	Associate Professor	RC IN TEA SCIENCE	(14/11/18 – 04/12/18)
2018-19	SAUGATA GHOSH	Assistant Professor	RC IN TEA SCIENCE	(14/11/18 – 04/12/18)
2018-19	ABHIRUPA MAJUMDER	Assistant Professor	34th ORIENTATION PROGRAMME, N.B.U.	(05/06/18 – 02/07/18)
2018-19	DIWAS DUKPA	Assistant Professor	34th ORIENTATION PROGRAMME, N.B.U.	(05/06/18 – 02/07/18)
2018-19	SAJAL BASAK	Assistant Professor	91st ORIENTATION PROGRAMME, RANCHI UNIVERSITY	(04/06/18 – 01/07/18)
2018-19	KRITI SUDHA BARAILY	Assistant Professor	34th ORIENTATION PROGRAMME, N.B.U.	(05/06/18 – 02/07/18)
2018-19	BAPI DUTTA	Assistant Professor	91st ORIENTATION PROGRAMME, RANCHI UNIVERSITY	(04/06/18 – 01/07/18)
2018-19	KARTICK CH. DEY	Associate Professor	SHORT TERM COURSE ON VALUE BASED EDUCATION (FIP)	(25/07/18 – 31/07/18)
2018-19	ABHIRUPA MAJUMDER	Assistant Professor	RC IN SOCIOLOGY	(06/06/19 – 19/06/19)
2018-19	KRITISUDHA BARAILY	Assistant Professor	RC IN SOCIOLOGY	(06/06/19 – 19/06/19)

Signature

Dr. Dilip Maji

Coordinator,

NAAC Steering Committee

A.P.C Roy Govt. College

Date: 27/06/2019

COORDINATOR  
Steering Committee, NAAC  
APC Roy Govt. College, Siliguri

Signature

Dr. Mayukh Sarker

Officer-in-Charge,

A.P.C Roy Govt. College

Date: 27/06/2019

Officer In-Charge  
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## ANNEXURE-2: OTHER ACTIVITIES

Name of Certificate/ Value added course offered/ Seminars/workshop organized	Date
Value added course on "Biofertilizers- Key players in Sustainable Agriculture"	10th Nov-16th Nov 2018
Value added course on "Sustainable Living"	10th Nov-15th Nov 2018
Certificate Course on 'Advanced excel training'	26th Dec-31st Dec 2018
Certificate Course on 'Web Designing by photoshop and HDML'	26th Dec-31st Dec 2018
One day seminar on reforms in Indian tax structure	26.02.2019
One Day Seminar: Basic Ideas of Digital Message Security	28.2.2019
Modern Tragedy in the Light of Arthur Miller's Tragedy and the common man	07.03.2019
One Day Seminar: From Dionysian Revelry to Cathartic Spectacle Fundamentals of Greek Tragedy	08.03.2019
One Day Seminar: Adhunikata o Naribad: Bangla Uponyase Binodinira	08.03.2019
One day Seminar: A special Lecture on AIDS	14.03.2019
One day Seminar: Stratification: Ideas and Assumption	10.08.2018
one day seminar on reforms in Indian tax structure	26.02.2019
One Day Seminar: Basic Ideas of Digital Message Security	28.2.2019
Modern Tragedy in the Light of Arthur Miller's Tragedy and the common man	07.03.2019
One Day Seminar: From Dionysian Revelry to Cathartic Spectacle Fundamentals of Greek Tragedy	08.03.2019

Signature

Dr. Dilip Maji

Coordinator,

NAAC Steering Committee

A.P.C Roy Govt. College

Date: 27/06/2019

COORDINATOR  
Steering Committee, NAAC  
APC Roy Govt. College, Siliguri

Signature

Dr. Mayukh Sarker

Officer-in-Charge,

A.P.C Roy Govt. College

Date: 27/06/2019

Officer in-Charge  
A.P.C.R.Govt. College  
Siliguri