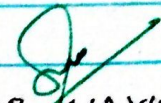


Date : 09/02/2021

In presence of all members of Teachers' Council, it was decided that Dr. Kartick Ch. Dey, Associate Professor of ~~Chemistry~~<sup>Physics</sup> will act as the Co-ordinator of IQAC of A. P. C. Roy Govt. College, Siliguri on and from 09/02/2021

(u)  
(Dr. D. Maji)  
Associate Professor  
Dept. of Chemistry

  
DR. MAYUKH SARKER  
Officer-in-charge  
A.P.C. ROY GOVT. COLLEGE  
Siliguri



IQAC  
APC Roy Govt. College,  
Matigara, Siliguri

Notice

Notice No. 1/~~APC~~ IQAC/APCRGC/21

Date: 16/03/2021

Respected professors whose promotion under CAS is due on or before 30.06.2021 are requested to submit PBAs (one copy first) in prescribed format. The format will be sent soon.

Please first let the IQAC committee know whose promotion is due, just by response to the notice. After getting the names of the professors, an offline meeting will be held regarding the problems/issues of filling up the PBAs with IQAC committee. The date will be mentioned later.

Kartick Ch. Das  
16/03/2021  
Coordinator

IQAC, APCRC



APC Roy Govt. College  
Matigasa, Siliguri

(6)

## Notice

Notice No. 2/IQAC/APRC/21

Date: 20/03/2021

An online meeting of IQAC will be held <sup>on 23.03.2021</sup> ~~today~~ at 8.00 P.M. regarding CAS promotion under CAS of the professors mentioned in the list (attached herewith)

Therefore all members of IQAC are requested to attend the same.

### Note:

Due to unavoidable circumstances the meeting of IQAC ~~was~~ is held on 23.03.2021.



20.03.2021

Co-ordinator,  
IQAC, APCRC.

Co-ordinator  
IQAC  
APC Roy Govt College  
Siliguri



Date: 06/04/2021

In the meeting of IQAC held on 06.04.2021 details of instructions regarding filling up of PBAS for ~~the~~ promotion under Career Advancement Scheme was discussed. It is also resolved <sup>that</sup> Professors whose promotions are due, are to submit complete PBAS before 30/06/2021.

Members Present (Signed when met at College)

1. Swapna Chhetri Mukh  
6/4/21
2. Biswajyoti Roy Biswajyoti Roy 6/4/21
3. Sudip Bandyopadhyay Sudip
4. Jona Chakraborty Jona
5. Koushik Dan Kam
6. ~~\_\_\_\_\_~~

Am  
06/04/21

Co-ordinator  
IQAC  
APC Ra. Govt College



**Action taken report (IQAC) for different meeting minutes**

Session: 2020-2021 (09/02/2021 to 30/06/2021)

**Action taken report of the notice dated 20/03/2021**

The PBAS (Performance based appraisal system) files for promotion under CAS of the Prof. Rakhi, Prof. Shrisnu, Prof. Pulakesh, Prof. Habibur, Prof. Resha are collected and checked by IQAC members within the academic session 2020-2021.

**Action taken report of the notice dated 04/04/2021**

The PBAS <sup>files</sup> for promotion under CAS of different professors is collected within 22<sup>nd</sup> June, 2021.

*Kartick Ch. Dey*  
*30/06/2021*

Signature

Dr. Kartick Ch. Dey

Coordinator, IQAC

A.P.C Roy Govt. College

Date: 30/06/2021

*Mayukh Sarker*  
*30/06/2021*

Signature

Dr. Mayukh Sarker

Officer-in-Charge,

A.P.C Roy Govt. College

Date: 30/06/2021

Co-ordinator  
I Q A C  
APC Roy Govt College  
Siliguri

Officer-in-Charge  
A.P.C.R Govt. College  
Siliguri



Acharya Prafulla Chandra Roy Government College  
Himachal Vihar, Matigara, Siliguri-734010  
Dist: Darjeeling

Phone & Fax: +91-0353-2571102

E-mail: [apcrgc@gmail.com](mailto:apcrgc@gmail.com)

NAAC E-mail: [naac.apcrgc@gmail.com](mailto:naac.apcrgc@gmail.com)

Website: [www.apcrgc.org](http://www.apcrgc.org)

REPORTS ON THE QUALITY INITIATIVES UNDERTAKEN BY INTERNAL  
QUALITY ASSURANCE CELL (IQAC)

**Action taken report (IQAC) for different meeting minutes**

Session: 2020-2021 (09/02/2021 to 30/06/2021)

**Action taken report of the notice dated 20/03/2021**

The PBAS (Performance based appraisal system) files for promotion under CAS of the Prof. Rakhi, Prof. Shrisnu, Prof. Pulakesh, Prof. Habibur, Prof. Resha are collected and checked by IQAC members within the academic session 2020-2021.

**Action taken report of the notice dated 04/04/2021**

The PBAS <sup>files</sup> for promotion under CAS of different professors is collected within 22<sup>nd</sup> June, 2021.

*Kartick Ch. Dey*  
30/06/2021

Signature

Dr. Kartick Ch. Dey

Coordinator, IQAC

A.P.C Roy Govt. College

Date: 30/06/2021

*Mayukh Sarker*  
30/06/2021

Signature

Dr. Mayukh Sarker

Officer-in-Charge,

A.P.C Roy Govt. College

Date: 30/06/2021

Co-ordinator  
I Q A C  
APC Roy Govt College  
Siliguri

Officer-in-Charge  
A.P.C Roy Govt. College  
Siliguri



Acharya Prafulla Chandra Roy Government College  
Himachal Vihar, Matigara, Siliguri-734010  
Dist: Darjeeling

Phone & Fax: +91-0353-2571102

E-mail: [apcrgc@gmail.com](mailto:apcrgc@gmail.com)

NAAC E-mail: [naac.apcrgc@gmail.com](mailto:naac.apcrgc@gmail.com)

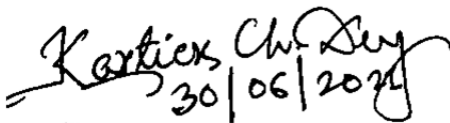
Website: [www.apcrgc.org](http://www.apcrgc.org)

**ANNEXURE – 1: LIST OF RC, OP, FDP, AND OTHER PROGRAMMES  
ATTENDED BY THE FACULTY MEMBERS**

Date	Name of the participant	Title of the FDP /MDP/ professional development / administrative training program
(08/09/20 – 21/09/20)	SAJAL BASAK	RC IN EMERGING TRENDS IN SCIENCE & TECHNOLOGY
(28/07/20 – 17/08/20)	SOUMYA MUKHERJEE	30th ORIENTATION PROGRAMME, MIZORAM UNIVERSITY
(20/08/21 – 02/09/21)	SUBRATA MUKHERJEE	RC IN RECENT ADVANCES IN SCIENCE & TECHNOLOGY
(08/02/21 – 20/02/21)	SOUMYA MUKHERJEE	RC IN PHYSICS
(31/08/21 – 13/09/21)	RAJDEEP SUNAR	RC IN GENDER DISCOURSE
(31/08/21 – 13/09/21)	BISWAJYOTI ROY	RC IN GENDER DISCOURSE
(22/12/20 – 04/01/21)	DIWAS DUKPA	RC IN DEVELOPMENT STUDIES
(04/03/21 – 17/03/21)	TABESUM BEGUM	RC IN POLITICAL SCIENCE
(12/02/21 – 25/02/21)	YASHOWIKA SUBBA	RC IN ENGLISH
(04/02/21 – 05/03/21)	RAJDEEP SUNAR	4th FACULTY INDUCTION PROGRAMME, N.B.U.

**ANNEXURE – 2: OTHER ACTIVITIES**

Name of the workshop/ seminar/ conference	Date
One Day Worksoop on Computer application related to e-governnace	04.02.2021

  
30/06/2021

Signature

Dr. Kartick Ch. Dey

Coordinator, IQAC

A.P.C Roy Govt. College

Date: 30/06/2021

  
30/06/2021

Signature

Dr. Mayukh Sarker

Officer-in-Charge,

A.P.C Roy Govt. College

Date: 30/06/2021

Co-ordinator  
IQAC  
APC Roy Govt College  
Siliguri

Officer-in-Charge  
A.P.C Roy Govt. College  
Siliguri