

APC ROY GOVT. COLLEGE HIMACHAL VIHAR, MATIGARA, SILIGURI, DARJEELING FAX:0353-2004470 & TEL :0350-2004480 , 2004479 <u>Websit</u>e: www.apcrgc.org

Grievance Redressal form

Part A (to be filled by the student)

- 1. (a) Name:
 - (b) Department:

(c) Semester:

- 2. (a) Mobile No: (b) Email ID:
- 3. (a) Area of Grievance: Academic/ Administrative/ Others (Please tick the appropriate area)
 - (b) In case of "Others" please specify:
- 4. (a) Date of the incident:
 - (b) Description of the Incident (attach extra sheet along with supporting documents if necessary):

6. (a) Name and address of witness(es), if any:

Date:

Signature of the student

Part B (To be Filled by the Committee)

Action Taken:

Date:

Signature of the Committee Members